AllianceChicago
Innovating for better health

Job Title:	Revenue Cycle Analyst	Reports To:	Director of Data and Analytic Services
Location:	Chicago (Remote or Hybrid Position)	Travel Required:	
Level/Salary Range:	$75-85K	Level/Salary Range:	Exempt
HR Contact:	Claudria Hurt	Posting Date:	11/3/2025
External Posting URL:			

Applications Accepted By:
Email: careers@alliancechicago.org or Fax: 312.274.0069
Subject Line: Revenue Cycle Analyst

Job Description:

Position Overview:

The Revenue Cycle Analyst (RCA) provides analytic support, problem-solving, and ability to design/create revenue cycle analytics using BI tools to inform the health center in the HCCN how they are performing across many key operating indicators (KOIs). The RCA provides insights and recommendations that improve efficiency, reduce denials, and optimize revenue performance across the practice. The analyst will also collaborate with front office, coding, and billing staff to identify and resolve workflow or documentation gaps that impact reimbursement. The role also works with our Customer Success Managers (CSM) to ensure the RCM product matches the needs of the network and goals of the organizations we support.

In addition to building RCM visualizations, the analyst is responsible for extracting data from the enterprise data warehouse and related data systems, in support of the ACRES claims data model from the athenaOne Electronic Medical Record System. The AllianceChicago enterprise data platform is hosted in Microsoft Azure in conjunction with a third-party data warehouse technology. The system is built on Microsoft SQL platform. The scope of the position involves design, development, and implementation of SQL and other queries, using Microsoft SQL Server data tools and PowerBI. The role is heavily focused on the development of data visualizations from the athenaOne EHR source. Also, assisting the data warehouse in identifying data gaps in the revenue cycle data model and expanding it to support growth and diversity RCM KPIs for our clients.

The work supports BI presentation specialists working on Power BI (Power BI is a business analytics service by Microsoft. It aims to provide interactive visualizations and business intelligence capabilities with an interface simple enough for end users to create their own reports and dashboards), and creating custom dashboards, within the Health Catalyst platform, to support custom requests from our external customers. The position contributes to the design, build, testing, and maintenance of the ACRES claims data model and expanding the model, where necessary, to support additional needs in the RCM space.

Abbreviations –
SQL - Structured Query Language, programming language to extract, transform and maintain data in the database/data warehouse
BI – Business Intelligence
KPI – Key performance indicators
ACRES – Alliance Chicago proprietary data model that supports multiple EHRs
HCCN – Health Center Controlled Network

Essential Duties:

- Write complex stored procedure in SQL to extract revenue cycle to data to feed the RCM data model
- Designing queries and manipulating large volumes of data to create reporting to identify and interpret revenue trends

- Create deliverable data reports/visualization in Power BI based on health center needs
- Guide the Alliance Team and Stakeholders to define reporting needs based on user requirements
- Works in partnership with the CSM and RCM teams to align metrics with operational goals.
- Present dashboards and reports to client and internal stakeholders, offering guidance on interpreting insights and identifying trends.
- Acts as a trusted analytics partner to health centers, internal stakeholders, supporting adoption, usage, and continuous improvement of RCM tools.
- Provide user training and support related to RCM reports and dashboards
- Maintain and administer data warehouse and RCM data marts
- Support identification of and develop solutions to data quality issues with the data model and visualizations
- Support:
    - Development of Scopes of Work related to data reporting
    - Creating solutions to client needs
    - Proposing new products and services

Other Requirements:

- Flexibility and ability to work with individuals of diverse backgrounds and educational levels
- Ability to function in a collaborative and collegial environment as a team player.
- Ability to work in variety of settings
- Detail oriented; highly organized; ability to prioritize and set expectations
- Ability to generate trust and build alliances with coworkers
- Strong technical writing skills and written communications skills

Education:

- Bachelor Level preparation in computer, mathematical, information sciences or equivalent training.

Experience/Years:

- Minimum of 3 years related experience in physician billing and third-party payer reimbursement.
- Experience operating in cross-functional teams involving revenue cycle...FQHC / healthcare setting preferred
- Proficiency in health insurance billing, collections, and eligibility as it pertains to commercial, managed care, government, and self-pay reimbursement
- Ability to work independently to organize work in a manner that ensures accuracy and efficiency
- Advanced proficiency in data extractions (DBMS & Data Warehouse Tools) and use of business analytic applications. Business applications include Power Bi, Tableau or similar BI tools.
- Demonstrated advanced skills in A/R management, problem assessment, and resolution, and collaborative problem-solving in complex, interdisciplinary settings.
- Excellent analytical skills: attention to detail, critical thinking ability, decision making, and researching skills in order to analyze a question or problem and reach a solution.
- Preferred experience with athenaOne EHR and the billing interface, in addition a firm understanding of the relational data model for claims data

Working Conditions:

- Subject to AllianceChicago work location policy, may be remote with some in-person requirements.
- General office setting, extensive telephone and desk work at computer terminal
- May be required to lift, carry, bend, reach and stand with parcels up to 25 lbs.
- Will work in a close multidisciplinary team environment
- May interface with clients in various settings

ORGANIZATIONAL OVERVIEW:

Founded by four partner Community Health Centers in 1997, AllianceChicago's three core areas of focus are Health Care Collaboration, Health Information Technology, and Health Research & Education. AllianceChicago supports the use of HIT to improve quality, efficiency, and access to services in a national network of community Safety Net health care organizations. The mission of AllianceChicago is to improve personal, community, and public health through innovative collaboration.

ADA Statement: The Americans with Disabilities Act prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government services, public accommodations, commercial facilities, and transportation. It also mandates the establishment of TDD/telephone relay services.

EEO Statement: AllianceChicago believes that all applicants and employees are entitled to equal employment opportunities and maintains a policy of non-discrimination with respect to religion, color, sex, sexual orientation, national origin, age, veteran status, marital status, physical or mental disability, or any other legally protected class in accordance with applicable law, except where a bona fide occupational qualification exists. AllianceChicago will comply with all phases of employment including, but not limited to, hiring practices, transfers, promotions, benefits, discipline, and discharge.

Disclaimer: The above statements are intended to describe the general nature and level of work being performed by employees assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel as qualified.