



Job Title:	PCMH/Meaningful Use Consultant	Reports To:	Director of Consulting Services
Location:	Chicago, IL	Travel Required:	30-40%
Level/Salary Range:		Position Type:	Full Time
HR Contact:	Claudria Hurt	Date posted:	April 18, 2013
External posting URL:			

Applications Accepted By:

Email: careers@alliancechicago.org or Fax: (312) 274-0069
Subject Line: PCMH/Meaningful Use Consultant

Job Description

POSITION SUMMARY:

The PCHM/Meaningful Use Consultant position at the Alliance involves hands-on consulting with safety net community health centers that are committed to leveraging Health Information Technology for quality improvement and research purposes. The PCMH/Meaningful Use Consultant will work to advance projects that expand and transform primary care in underserved communities through consulting projects in areas such as EHRs Optimization, Meaningful Use, and Patient Centered Medical Home. These projects aim to improve health outcomes, lower health costs and reduce disparities for patients in community health centers.

The PCHM/Meaningful Use Consultant will plan, schedule and manage all project activities contributing to the successful execution of milestones and tasks. The PCHM/Meaningful Use Consultant will manage resources to ensure goals are met on-time, on budget and within defined scope; establish and oversee timeline and cost parameters; apply technical, theoretical and managerial skills to satisfy project requirements; and build positive professional relationships with clients and partners.

POSITION RESPONSIBILITIES:

The PCMH/Meaningful Use Consultant will plan and implement performance and quality improvement programs within the community health/ primary care setting ; support organizations throughout the project cycle, including team building, clinical leadership support, project planning, workflow redesign, and implementation; coaches members on effective design and implementation strategies, including sustaining and spreading performance improvement initiatives throughout the practice.

KNOWLEDGE, SKILLS AND ABILITIES:

The PCMH/Meaningful Use Consultant should demonstrate expertise in three or more of these areas: Project Management, Patient Centered Medical Home, Meaningful Use of EHRs, Revenue Cycle Optimization, Care Management, Patient Access to Care, Health Information Technology, and Training/ Coaching.

**EDUCATION AND EXPERIENCE:**

- Bachelor's Degree required. Master's Degree in public health or related discipline preferred.
- Clinical background highly desired (eg, RN, PA, NP, LCSW)
- Training and/or certification in project management, process improvement, quality improvement, MU and PCMH recognition is highly preferred
- Detail oriented; Highly organized; Committed to quality
- Ability to generate trust and build alliances with coworkers
- Comfort facilitating meeting/ trainings virtually
- Ability to travel locally and nationally up to 60%

ORGANIZATIONAL OVERVIEW:

Founded by four partner Community Health Centers in 1997, the Alliance of Chicago Community Health Services supports use of HIT to improve quality, efficiency, and access to services in a national network of community Safety Net healthcare organizations. The mission of the Alliance is to share resources and integrate services in order to more efficiently and effectively deliver accessible quality health care to the communities we serve.

ADA Statement: The Americans with Disabilities Act prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government services, public accommodations, commercial facilities, and transportation. It also mandates the establishment of TDD/telephone relay services.

EEO Statement: The Alliance of Chicago Community Health Services believes that all applicants and employees are entitled to equal employment opportunities and maintains a policy of non-discrimination with respect to religion, color, sex, sexual orientation, national origin, age, veteran status, marital status, physical or mental disability, or any other legally protected class in accordance with applicable law, except where a bona fide occupational qualification exists. The Alliance will comply with all phases of employment including, but not limited to, hiring practices, transfers, promotions, benefits, discipline, and discharge.

Disclaimer: The above statements are intended to describe the general nature and level of work being performed by employees assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel as qualified.