

Job Title:	ICAN! Equity and Engagement Director (EEND)	Job Title:	ICAN! Principal and Executive Director
Location:	Chicago	Travel Required:	
Level/Salary Range:	DOE	Level/Salary Range:	Exempt
HR Contact:	Claudria Hurt	Posting Date:	06/21/2022
External Posting URL:			

**Applications Accepted By:**

Email: [careers@alliancechicago.org](mailto:careers@alliancechicago.org) or Fax: 312.274.0069

Subject Line: ICAN! Equity and Engagement Director

**Job Description:**

**Position Overview:**

The ICAN! Equity and Engagement Director (EEND) is responsible for creating, executing, and refining practices to support ICAN's mission of advancing contraceptive equity. The EEND will be a champion for equity and engagement across all facets of the organization, especially by ensuring patient voices are centered in all aspects of our work. Primary responsibilities will include: 1) distributing trainings to community health care and social service providers, 2) developing a referral network for Quality Hubs, and 3) building and engaging a Community Advisory Board (CAB).

The EEND will have basic knowledge about sexual and reproductive health, a fundamental understanding of reproductive justice, and a passion for advancing access to equitable contraceptive care delivery for BIPOC individuals and those with fewer resources. The EEND will be responsible for establishing partnerships, building relationships, and advancing training efforts with community health care and social service providers (care coordinators, family case managers, home visiting nurses, perinatal doulas, healthcare navigators, sexual educators, and outreach workers) in order to build a TRUER (trauma-informed, respectful, unconscious-bias aware, evidence-based, reproductive well-being centered) care workforce and connect patients to care. The EEND will support community partners in training staff and creating organizational cultural change to routinely screen for contraceptive needs and desires and refer clients to ICAN!'s Quality Hub Network (QHN) to access their birth control method of their choice without financial barriers.

The EEND will co-construct a voluntary CAB that will serve as the engine for driving ICAN's work around patient engagement and to center patient experiences in ICAN!'s work. This board will strengthen ICAN's visibility and reach while mobilizing efforts to advocate for greatest impact. The EEND will work with ICAN! staff and the CAB members to develop and execute a vision to engage and intentionally incorporate patient voices into all facets of ICAN!'s program, including policy priorities aimed at optimizing equitable payment and coverage for contraceptive care and digital engagement.

The EEND will have strong written and verbal communication skills and will support the creation of relevant assets, communication materials, and messaging to effectively engage community partners and stakeholders. The EEND will also serve as the organizational lead in identifying opportunities for strengthening equity-based practices and communication across all programmatic areas.

**Primary Deliverables with plan for ongoing work in 2023 and beyond:**

1. By December 31, 2022, working with the Program Director, Principal, and Executive Director, establish and execute a plan to engage and build a TRUER care workforce. Must meet or exceed goals for the following:
  - 500 community health providers and 250 social service providers complete the foundational training webinar: Modern Contraception and Reproductive Justice.

- 180 referrals made to ICAN! Quality Hub Network via the Connect2Care form within ICAN!'s digital platform.
2. Upon 1 month of hire, working with the Program Director and Community Engagement Advisor, create and launch a plan to amplify the voices of those ICAN! is most invested in serving. Plan must include:
- Centering the voices of patients being served at community health centers, including through robust CAB engagement.
  - Working to strengthen ICAN!'s visibility through informing social media and digital platform messaging development that is grounded in and responsive to the lived experiences of BIPOC and those with fewer resources.
  - Strengthening policy efforts by engaging and elevating community voices to advance ICAN!'s policy priorities to ensure equitable coverage of and payment for contraception.
  - Measurable KPIs aligned with ICAN!'s impact objectives.
3. By December 31, 2022, build and engage a CAB ensuring:
- Recruitment and active engagement of 12-16 CAB members who are reflective of the patients being served at community health centers
  - CAB members are working to strengthen ICAN! visibility
  - CAB feedback is incorporated into ICAN!'s program

**Education:**

- Bachelor's Degree with 5+ years of experience in public health, relationship management, community engagement, or DEI work.

**Other Requirements:**

- Strong communicator, both written and verbal, with effective presentation and public speaking skills required.
- Ability to think creatively to identify opportunities to connect ICAN!'s mission, vision, and goals to the current cultural moment, supporting engagement and discourse around advancing contraceptive equity.
- Demonstrated ability to work independently and finds fulfillment working in an innovative and unknown space with a lean team.
- Excellent interpersonal skills with a focus on inclusivity, customer service and professional conduct.
- High proficiency with virtual working and meeting platforms and comfort in using Microsoft Office Professional products (i.e., Teams, Outlook, Excel, Word, and PowerPoint)
- Self-starter with the ability to multi-task and work on simultaneous projects with little lead time.

**Working Conditions:**

- General office setting, extensive telephone and desk work at computer terminal
- May be required to lift, carry, bend, reach and stand with parcels up to 25 lbs.
- Will work in a close multidisciplinary team environment
- May interface with clients in various settings and may be working during on-site visits in clinical environments where medical equipment, chemicals and where communicable diseases and certain pathogens are present.

**ORGANIZATIONAL OVERVIEW:**

Founded by four partner Community Health Centers in 1997, AllianceChicago's three core areas of focus are Health Care Collaboration, Health Information Technology, and Health Research & Education. AllianceChicago supports the use of HIT to improve quality, efficiency, and access to services in a national network of community Safety Net health care organizations. The mission of AllianceChicago is to improve personal, community, and public health through innovative collaboration.

**ADA Statement:** The Americans with Disabilities Act prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government services, public accommodations, commercial facilities, and transportation. It also mandates the establishment of TDD/telephone relay services.

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**EEO Statement:** AllianceChicago believes that all applicants and employees are entitled to equal employment opportunities and maintains a policy of non-discrimination with respect to religion, color, sex, sexual orientation, national origin, age, veteran status, marital status, physical or mental disability, or any other legally protected class in accordance with applicable law, except where a bona fide occupational qualification exists. AllianceChicago will comply with all phases of employment including, but not limited to, hiring practices, transfers, promotions, benefits, discipline, and discharge.

**Disclaimer:** The above statements are intended to describe the general nature and level of work being performed by employees assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel as qualified.