Job Title:	Community Health Worker/ Health Coach	Reports To:	Research Manager
Location:	Chicago	Travel Required:	
Level/Salary Range:	DOE	Position Type:	Non-Exempt 80% FTE
HR Contact:	Claudria Hurt	Date Posted:	10/19/2021
External Posting URL:			

Applications Accepted By:
Email: careers@alliancechicago.org or Fax: 312.274.0069
Subject Line: Community Health Worker/ Health Coach

Job Description:

Position Overview:
Community Health Worker/Health Coach will actively work to recruit and consent study participants for a large health services research project. They will work closely with study participants in setting healthy lifestyle goals, behavioral contracts, and engage in collaborative problem solving with community health center patients. This project is a collaboration between AllianceChicago, the Clinical Directors Network, and Weill-Cornell Medicine, and you will work with these entities along with others in this role.

Essential Duties:
- Collaborate with health center site Principal Investigator, project coordinator, and staff
- Identify and screen eligible patients for participation in project from local community health centers
- Establish rapport with patients, obtain consent and complete enrollment survey (Spanish and/or English) via an in-person interview
- Complete subsequent weekly follow-ups for 12 weeks via phone
- Provide additional support to enrolled patients following the 12-week period, as needed
- Work with other Community Health Workers/Health Coaches during 6-12-24 month follow-up communication
- Conduct qualitative assessments with participants outside of primary location, as requested
- Facilitate goal setting for self-management using motivational interviewing and other techniques, as trained
- Maintain continual documentation of activities, action plans, and results while adhering to the policies and procedures in the approved protocol
- Coach patients in effective self-management and problem solving
- Collect data and complete relevant data entry
- Report red flags and other relevant information to the appropriate individuals (PCC, Institutional Review Board, etc.) via adverse event reports
- Participate in weekly calls with Weill-Cornell, AllianceChicago and CDN specialist for intervention fidelity
- Work collaboratively and effectively within a diverse team
- Build and maintain positive working relationships with the clients, providers, supervisors and other staff
- Continuously expand knowledge and understanding of community resources, services and programs provided
- Identify and apply appropriate role definition and skilled boundaries
- Other duties as assigned

Essential Qualities of a Health Coach-Interventionist:
- Have an existing relationship with community being served
- A strong desire to help the community
- Work autonomously

- High time-management skills
- Empathy
- Persistence
- Creativity and resourcefulness
- Personal strength and courage
- Respectfulness for those being served and the community

Other Requirements:
- High school degree (Bachelor's or Associates degrees preferred)
- Background check and fingerprinting
- Strong communication, organizational, and PC skills
- Experience working with vulnerable populations, including ethnic and racial minority communities
- Ability to attend a 14-day in-person and 14-day virtual training
- Knowledge in Motivational Interviewing techniques
- Bilingual and Bicultural (Spanish-Speaking) required
- Ability to complete Human Subjects Research training

Information about Tipping Points:

Preventing Tipping Points in High Comorbidity Patients: A Lifeline from Health Coaches is a research study focusing on two primary patient-centered clinical outcomes to reduce unplanned hospitalizations, emergency department visits, and reduce disability among individuals with multiple chronic conditions.

Working Conditions:
- General office setting, extensive telephone and desk work at computer terminal
- May be required to lift, carry, bend, reach and stand with parcels up to 25 lbs.
- Will work in a close multidisciplinary team environment
- May interface with clients in various settings and may be working during on-site visits in clinical environments where medical equipment, chemicals and where communicable diseases and certain pathogens are present.

ORGANIZATIONAL OVERVIEW:

Founded by four partner Community Health Centers in 1997, AllianceChicago's three core areas of focus are Health Care Collaboration, Health Information Technology, and Health Research & Education. AllianceChicago supports the use of HIT to improve quality, efficiency, and access to services in a national network of community Safety Net health care organizations. The mission of AllianceChicago is to improve personal, community, and public health through innovative collaboration.

ADA Statement: The Americans with Disabilities Act prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government services, public accommodations, commercial facilities, and transportation. It also mandates the establishment of TDD/telephone relay services.

EEO Statement: AllianceChicago believes that all applicants and employees are entitled to equal employment opportunities and maintains a policy of non-discrimination with respect to religion, color, sex, sexual orientation, national origin, age, veteran status, marital status, physical or mental disability, or any other legally protected class in accordance with applicable law, except where a bona fide occupational qualification exists. AllianceChicago will comply with all phases of employment including, but not limited to, hiring practices, transfers, promotions, benefits, discipline, and discharge.

Disclaimer: The above statements are intended to describe the general nature and level of work being performed by employees assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel as qualified.