

Job Title:	Director of Informatics	Reports To:	Chief Informatics Officer
Location:	TBD	Travel Required:	Limited (Less than 10%)
Level/Salary Range:	DOE	Position Type:	Exempt
HR Contact:	Claudria Hurt	Date Posted:	June 8, 2018
External Posting URL:			
Applications Accepted By: Email: careers@alliancechicago.org or Fax: 312.274.0069 Subject Line:			

Job Description:
<p>Position Summary: The Director of Informatics will provide expertise specific to clinical informatics initiatives, primarily in the following areas: clinical content in electronic health record (EHR); research and data efforts, including data related efforts with AllianceChicago Enterprise Data Warehouse; optimization of use of the EHR and health information technology (HIT); interface management and optimization tying to clinical content; and HIT innovations related to clinical care.</p> <p>Essential Duties:</p> <ul style="list-style-type: none"> • Directly supervise members of the AllianceChicago Informatics Team – including clinical content development staff and Health Informatics Specialist • Serve as the Product Owner for the AllianceChicago EMR, Point of Care Contact • Work collaboratively and supervise the AllianceChicago Informatics Team Scrum Master to ensure efficient and effective content development • Oversee development, optimization, and organization of all Alliance EHR clinical content as well as associated content from other vendors (i.e. GE HTML, Patient Portal, Pop Health Solution) • Manage Informatics Team in processes of building/designing new content • Guide sub-committee and SME efforts in creating/optimizing clinical content; and assessing gaps and needs in clinical content in the EMR • Serve as mentor for Clinical Informatics Team; coordinate training, evaluation and ongoing support and development of the team. • Address complaints and resolve problems related to Informatics services. • Integrate clinical content design with quality of care initiatives, data reporting performance measures, research initiatives, usability principles, operational improvement, and industry standards for clinical care. • Manage the creation and roll out of training materials and webinars to support clinical content from the EMR, CQR, and Patient Portal. • Provide expertise on the use and optimization of the GE CQR Tool for MU Reporting as well as the Patient Portal and its available EMR linked content. • Facilitate cohort calls tied to CQR and patient portal for health centers use and optimization of these tools. • Express the mission, vision, values, and culture of the Alliance and participate in other duties as assigned. <p>Other Requirements:</p> <ul style="list-style-type: none"> • Ability to manage and supervise team • Ability to learn new technologies and concepts quickly. • Ability to multi-task and work on simultaneous projects. • Ability to prioritize workload as appropriate to ensure on-time project completion. • Knowledge of various application development methodologies, best practices, and support strategies. • Knowledge of the Agile/Scrum Development Process • Proficiency in Microsoft Office Professional products, including Visio and PowerPoint.

- Excellent verbal/written communication, interpersonal, and customer service skills.
- Prior experience using GE Centricity® Practice Solution Electronic Medical Record.
- Prior work experience in community healthcare organizations, HIT industry, and/or hospital/healthcare organizations.

Education/Training/Experience:

- Prior experience using GE Centricity® Practice Solution Electronic Medical Record.
- Bachelor's degree in Nursing, Public Health, and/or a health-related field.
- Master's degree in Health Informatics, Health Administration, and/or related field.
- 3-5 years of experience in direct clinical care in a healthcare environment.
- 3-5 years of experience in HER application development/support, HIT industry work, and/or a related field.

Working Conditions:

- Remote office setting, extensive telephone and desk work at computer terminal
- Primarily managing
- May be required to lift, carry, bend, reach, and stand with parcels up to 25 lbs.
- Will work in a close multidisciplinary team environment.
- Will interface with clients in various settings and may be exposed during on-site visits to clinical environments where medical equipment, chemicals and where communicable diseases and certain pathogens are present.

ORGANIZATIONAL OVERVIEW:

Founded by four partner Community Health Centers in 1997, AllianceChicago's three core areas of focus are Health Care Collaboration, Health Information Technology, and Health Research & Education. AllianceChicago supports the use of HIT to improve quality, efficiency, and access to services in a national network of community Safety Net health care organizations. The mission of AllianceChicago is to improve personal, community, and public health through innovative collaboration.

ADA Statement: The Americans with Disabilities Act prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government services, public accommodations, commercial facilities, and transportation. It also mandates the establishment of TDD/telephone relay services.

EEO Statement: AllianceChicago believes that all applicants and employees are entitled to equal employment opportunities and maintains a policy of non-discrimination with respect to religion, color, sex, sexual orientation, national origin, age, veteran status, marital status, physical or mental disability, or any other legally protected class in accordance with applicable law, except where a bona fide occupational qualification exists. AllianceChicago will comply with all phases of employment including, but not limited to, hiring practices, transfers, promotions, benefits, discipline, and discharge.

Disclaimer: The above statements are intended to describe the general nature and level of work being performed by employees assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel as qualified.